



The Municipality of Brockton

Mayoral Directive to Staff MDI 2025-001

Direction to Staff to Prepare the 2026 Budget

Under the Authority: Part VI.1 (Special Powers and Duties of Head of Council) of the Municipal Act, 2001, Sections 284.3 and 384.4 (Direction to Employees, the Mayor may direct staff to:

- a) undertake research and provide advice to the head of council and city council on policies and programs of the City or of the head of council as they relate to the powers and duties under this Part; and
- b) carry out duties related to the exercise of the power or performance of the duty, including implementing any decisions made by the head of council under this Part.

In accordance with section 284.16 of the Municipal Act, and section 7 of Ontario Regulation 530/22, the Mayor shall, on or before February 1 of each year, prepare a proposed budget for the Municipality, provide the proposed budget to Council for its consideration, and make the proposed budget available to the public.

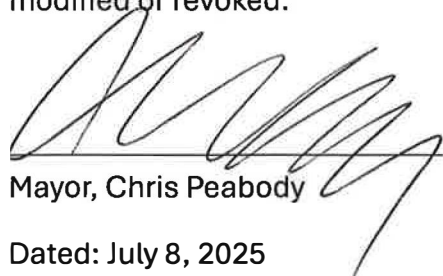
I, Chris Peabody, Mayor of the Municipality of Brockton, pursuant to Section 284.3 of the Municipal Act, hereby direct the Chief Administrative Officer and the Chief Financial Officer/Treasurer as follows:

1. Prepare the 2026 Operating and Capital budget in accordance with past practices, including consultation with staff, committee and the public; and
2. Prepare the budget keeping in mind themes recommended by the mayor and council, including financial sustainability, sustainable growth and development, community vibrancy, and the natural environment; and
3. Include in the budget the equivalent of a 2.2% tax rate increase for the annual Asset Management funding requirement; and
4. Limit the total tax levy increase to a maximum of 5.0%, inclusive of the Asset Management funding; and



5. Present the draft 2026 budget to the Mayor by the end of day on November 10, 2025, for distribution by the Mayor to Council prior to the end of day December 15, 2025;
6. Develop a budget timetable
7. Website for Mayor's 2026 Budget—including the following:
 - a. Budget Survey be established on Brockton Strong Mayor Budget website
 - b. Budget Request form for User Groups be established on Brockton Strong Mayor Budget website with submissions due by September 10, 2025
 - c. Create a Strong Mayor FAQ Section on Brockton Strong Mayor Budget website
8. Set-up Council meeting agenda item on September 23, 2025 for Council budget input and recommendations
9. Directs staff to complete and bring forward the 2026 Fees and Charges in September 2025 with an increase equal to inflation.

This Mayoral Directive comes into effect on July 8, 2025, and remains in effect until modified or revoked.

A handwritten signature in black ink, appearing to be "Chris Peabody", is written over a horizontal line.

Mayor, Chris Peabody

Dated: July 8, 2025