



## NOTICE OF PRE-CONSTRUCTION CONDITION SURVEY

July 2, 2021

DST Ref. No.: 0207249.000

**Project:**

**Municipality of Brockton Contract No. 20091  
Queen Street Reconstruction  
Elmwood, Municipality of Brockton, Ontario**

Dear Resident / Property Owner,

DST is retained by **Cedarwell Excavating Ltd. (Contractor)** through the **Municipality of Brockton** to carry out a **Pre-Construction Condition Survey** of the buildings in the vicinity of the project noted above, before road construction activities commence in mid-July 2021. The building survey is completely voluntary and at no cost to you. This is the 1<sup>st</sup> of 3 notifications to be delivered about this free building survey service.

The pre-construction condition survey is similar to a building inspection and will involve a DST Technician recording the existing conditions of the interior and exterior of your building and surrounding property using video cameras. The DST technician will take approximately *one hour* to complete the survey depending on the size of your building(s). You can choose for DST to do an exterior survey only of your property if preferred, if you wish to decline the interior portion of the survey.

***Our DST Technician will be following COVID-19 health & safety protocols at all times through: wearing a mask, using hand sanitizer, keeping at least 2 m distance from all occupants, and not touching anything inside your property (light switches, door handles, etc.).***

This survey will help protect both the building owner as well as the Municipality and Contractor in the event that a claim for property damage due to construction operations is filed. In order to remain impartial and in compliance with the Privacy Act (PIPEDA), these survey records will remain in our office, and will only be released if there is a claim filed to the Municipality or Contractor in writing.

**To Book an Appointment → Please contact Cara of DST by phone at 1-877-300-4800 ext. 278 or e-mail [waterloo@dstgroup.com](mailto:waterloo@dstgroup.com) noting project 'Brockton, Elmwood'.**

**Appointments will be available from July 5 to July 16, 2021.** Please note that the exterior survey of your property will be carried out from a publicly accessible and visible location if we are unsuccessful in reaching you. If you do not wish to have the survey done and would like to state your refusal, please notify us (this will prevent any further notifications). We apologize for any inconvenience this process may cause.

If you have any questions or concerns regarding construction, please contact:

**B.M. Ross & Associates Ltd.** – Darren Alexander, Project Manager, 519-524-2641

**Municipality of Brockton** – Gregory Furtney Director of Operations, 519-881-2223 Ext. 134

**Cedarwell Excavating Ltd.** – McKenzie Cressman, Assistant General Manager, 519-379-7794

Sincerely,

**DST, a Division of Englobe Corp.**

Brennan Bailey, M.A.Sc., P. Eng.  
Team Lead, Southwestern Ontario