



Notice  
To  
Municipality of Brockton

**REQUEST FOR CORRECTION TO PROPERTY FILE**

**ROLL NUMBER**

	MAP	SUB	PARCEL
4 1 0 4 -	_____	_____	_____

**Phone#**

(519) \_\_\_\_\_

**Name:** \_\_\_\_\_

**\*\*\*\*\*CORRECTION\*\*\*\*\***

**\*SPELLING/NAME** \_\_\_\_\_

**MAILING ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

**PROPERTY ADDRESS** \_\_\_\_\_

**PROPERTY DESCRIPTION** \_\_\_\_\_

**OTHER e.g (C/O)** \_\_\_\_\_  
\_\_\_\_\_

**NAME PRINTED** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**DATE** \_\_\_\_\_

\*Please note this form is to correct errors or omissions to the information, name changes need to be accompanied by legal documents

**Date Entered** \_\_\_\_\_ **Initials** \_\_\_\_\_

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TO WHOM IT MAY CONCERN:

This letter is to confirm that we have received notification to make changes to your address on your tax and/or utility bill. Under Section 343 (6) of the Municipal Act (address for deliver) the treasurer shall send a tax bill to the taxpayer's residence or place of business or to the premises in respect of which the taxes are payable unless the taxpayers directs the treasurer **in writing**, to send the bill to another address. The changes you have requested cannot be made until we have received the attached formed back, signed by yourself, giving us written permission to make the change.

Thanking you in advance and look forward to receiving the attached form back as soon as possible.

Yours truly,

**MUNICIPALITY OF BROCKTON**

Tax Department